

NEW SUPPLIER REGISTRATION

- 1. Go to the Prospective Supplier Registration <u>http://partners.fideltronik.com.pl/OA_HTML/jsp/pos/suppreg/SupplierRegister.jsp?ouid=8F</u> <u>AD5BDADC89F15F</u>
- 2. Complete the registration form and click <u>Continue</u> Fields signed with * are required
- 3. Click create at Address Book field



- 4. Enter the company address data
- 5. Select checkbox RFQ Only Address

Purchasing Address
Payment Address
RFQ Only Address

- 6. To save data click Apply
- 7. Click update button on New Supplier Survey

Surveys			
Subject	Last Updated By	Last Updated	Update
New Supplier Survey			1

- 8. Complete the survey Fields signed with * are required
- 9. If survey is finished and all the data is correct click **Submit**

SAVING REGISTRATION FOR LATER

- 1. On the main page click Save For Later button Save For Later
- 2. Save a generated private link:

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Confirmation

Vour registration details have been caved. You will need to beekmark the following link to be able to return to your registration request at a later date. An amail with these details has also been sent to you.

Anttps://partners.fideltronik.com.pl.443/0A_ITTMI/jsp/pas/suppreg/SupplierRegister.jsp?regkey=71477986D289239894551281FA7692A0A18FE17481C6706692E34274DED0BE4E&lang=US

3. If you would like to provide rest of data, then enter saved the link in the browser.

Version	Data	Author
1.0	07.07.2017	Piotr Hereda (piotr.hereda@fideltronik.com)
1.1	20.12.2017	Piotr Hereda (piotr.hereda@fideltronik.com)

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